

Terms of Reference for the Community Relations Advisory Group update

The main role of this Group is to work with local authorities, other statutory bodies and Dedham residents and businesses to deliver a healthy, safe and positive economic and social environment within the Parish for all to enjoy.

The Group shall agree the allocation of roles covering the following activities to all members of the group

The group will meet as necessary (ideally 2 months)

Activities to include

- Tourism – its impact, management and delivery
- Liaise with local tourism and media bodies
- Liaise with other bodies including land owner, local and regional councils, environmental and river agencies and support groups, AONB etc
- Business liaison and support
- Uphold Street Trading policy and liaise with CBC regarding licences and illegal trading
- Liaise with Neighbourhood watch and police
- Telecommunications
- Communication via social media, parish magazine, etc and Parish website
- Liaise with sports clubs
- Support the vulnerable
- Support local volunteers and charities
- Liaise with church
- Liaise with healthcare bodies, patient participation groups and Essex community agents
- Planning and Delivery of Community events and activities
- Transport and Local bus services

Membership

The Group will meet ideally every 2 months.

The objectives should be achieved within the constraints of the annual budget Where funds exceeding £2,000 or contracts with a cumulative annual value exceeding £5,000 are required to be spent, the final decision of costs is to go to the Full Council.

For actions requiring expenditure in emergency situations, the Clerk is authorised to approve these actions subject to the limitations laid down by the Parish Council's financial regulations (section 4.5) up to £500.

The Chairman of the Parish Council and this group are to be notified as soon as reasonable and this then reported to the full council at the next meeting.

All updates/requests to be reported at the next full council meeting. Notes of the meeting are to go to all the council and to go on to the website for public viewing.

The Terms of Reference are to be reviewed annually