

Draft



**Minutes of the meeting of Dedham Parish Council held on
Monday 7th October 2024 at 6:30pm at the Duchy Barn**

Attendees: Cllr Goodall (Chairman), Cllr Mole, Cllr Neville, Cllr Bourn,
Cllr McLaughlin, Cllr Martlew, Cllr Main

Present: Clerk - Carol Harbach
19 Members of the public

24/096 Appointment of new Chair and Vice Chair

Cllr Goodall opened the meeting by asking for candidates for the new Chairman and Vice Chair. Cllr Neville put her name forward for the Chairman position and Cllr Goodall put herself forward for the Vice Chair position. The Chair position was Proposed by Cllr Goodall Seconded by Cllr McLaughlin. The Vice Chair position was proposed by Cllr Neville seconded by Cllr Bourn. All agreed.
Cllr Neville then took over the meeting as the new chairman.

24/097 Welcome and Apologies for absence

Cllr Neville welcomed everyone to the meeting and apologies were received from Cllr Harrison and Cllr Sneddon.

24/098 Declaration of members Interests

Any declarations of interest will be brought up and declared as they arise on the agenda.

24/098 Public Open Forum (15 minutes)

A resident wanted to request a grant towards the Christmas Market for the next meeting. Cllr Neville explained about the new grant policy and the Clerk would email him a copy of this over for him to complete.
A resident talked about Petalo Lodge and had various questions Cllr Barber stated that he would follow up the issues that are outstanding again.
Cllr Mole has reported this to Karen Syrett again and nothing has come back. The Appeal process will be followed up by the PC again with the planning department. Cllr Mole will send another email to see where this is in the appeal process. There was a piece in this month Parish Magazine regarding this property which the council were unaware of this will be followed up.
A resident mentioned the Goals that are on the agenda and there were previously some bullying incidents in the past when these were in place before. This resident wanted to bring this to the attention of the parish council.

Mr James Johnson Chair of Munnings Trust – stated that they wanted to create a dog exercise area on field that they own. This was a way to raise money for the trust.

Details of the field were given but this will be on the agenda for the next meeting where it will be discussed further and, in more detail.

The trust will send papers for the council to look at in advance.

24/099 To approve the minutes of the last meeting (2nd September 2024)

These minutes had been previously circulated and were taken as a true and accurate account. Babergh Council this should be Suffolk this will be amended. Under 24/91. These will be amended and then signed.

Proposed Cllr Mole seconded Cllr Main All agreed.

24/100 Matters arising from the last meeting

Blue Plaque – this has been ordered and is due for delivery around mid-October.

Bench – The blacksmith who gave the council the last quote for the bench no longer wish to complete this project and a new supplier is being sort by the community group.

Youth Club – Cllr Main updated the council with recent events as follows

Cllr Main has had conversations with Paul Phillips, District Youth & Community Worker, from Essex Youth Service, who recommended use of East Anglia Youth Services (formerly named Lawford Youth Club). The advantages of partnering with EYS are as follows:

- we are covered by their policies & procedures if required
- to provide a designated Safeguard Lead
- provision of a Link Worker, as a backup contact, to provide cover staff, to help with funding and to offer workshops to youth groups (i.e. VR headsets)
- to offer wider support in relation of safeguarding issues i.e. EAYS have access to Council database
- to conduct QA visits periodically to full sessions, to assess & give feedback
- provision of Public Liability insurance for up to £5m for low-risk activities
- can partner with our community to help raise awareness to any local event using resources
- to offer training for youth workers to gain qualifications
- support and advise on Young Volunteers courses & D of E opportunities
- process DBS checks & update service

Cllr Main will follow this up and bring more information back to the next meeting.

Damaged sign Long Road – This has been reported and an inspection has taken place.

Old Bakery – the premises have been visited by two councillors who have spoken to the premises owners. Discharged

Anglia water – sewage farm visit will be followed up by Cllr Bourne.

Local plan – has been deferred by planning department.

24/101

Visitors Report (CCC Thomas Rowe/ECC Lewis Barber)

Cllr Barber will take any questions and will take the planning issue regarding Petalo Lodge back to the planning department and will follow this up.

Coggeshall Road is closed next week due to repairs but he will ask about the sign to see if it can be replaced at the same time. The question was asked of Cllr Barber if Stratford Road - Shoebridge Hill repairs are going to be repaired soon Cllr Barber will check. This has got so bad that the drains are blocked and you cannot use the pavements at the moment. Cllr Barber will follow this up again and update the PC.

Highways – Cllr Barber is not happy with the report that was produced and it was not very useful and he wants to change the policies of the council in this area. Cllr Barber was told that this is part of the draft report and they are still working on this. Cllr Barber will be following this up and there is still some funding to work on the project jointly with Dedham, Langham and Boxted. Cllr Barber is hoping to get funding in December. Reclassification for signs is being looked at and there are questions that have arisen from this, which has given more details being looked at such as what is on road and what it is road is actually being used for e.g pedestrians.

24/102

Election of Councillors for sub-committees

These have been circulated to all the councillors and now are;

Finance, Standards and Procedures Group: Cllr Paul Harrison (Chairman)

Cllr Mole Cllr Neville Cllr Sneddon

Community Environment Group Cllr Mole (Chairman) Cllr Main, Cllr Goodall
Cllr McLaughlin

Planning: Cllr Bourn (Chairman) Cllr Mc Laughlin, Cllr Mole, Cllr Martlew

Traffic/Parking: Cllr Neville (Chairman) Cllr Goodhall, Cllr Main,

Cllr Sneddon

NEPP Sub Group: Cllr Mole Cllr Neville Cllr Goodall

River Management Group: Cllr Goodhall (Chairman) Cllr Mole, Cllr Bourn,

Cllr McLaughlin

Personnel Committee: Cllr Harrison (Chairman) Cllr Mole, Cllr Neville

These were Proposed Cllr Neville seconded Cllr Mole All agreed.

24/103

Group 1 - Finance, Standards and Procedures

103.1 To approve payments in accordance with the Budget
Payments for October 2024

Cllr Mole read these out.

Warden Salary and materials	£1,008.45
Clerk Salary	595.00
LMC Media Management	120.00
Moser Groundcare September	540.00
FFC Freeman & Sons – footpath cutting	1,484.49
	=====
Total	£3,747.94

Due to be paid

Colchester City Council – car park cash machines	280.36
Colchester City Council – car park card machine	913.49
FFC Freeman & Sons – footpath cutting	1,430.64
DPCC – Hire for Barn	150.00
C. Harbach reimbursement for laptop antivirus	12.98
HMRC Payments	148.60
	=====
Total	£2,937.07

Payment to Sport & Playground Services UK	
Repairs to play area once work completed	£2,285.20

These were agreed and Proposed Cllr Mole seconded Cllr Neville All Agreed.

103.2 Social Media Policy approval

Both this and the grant application policy have been agreed before but never formally adopted. These have both been circulated to the council again.

Proposal for both policies to now be adopted.

Proposed Cllr Mole seconded Cllr Goodall. All agreed.

103.3 Grant application approval

See above

24/104

Group 2 – Community Environment

104.1 Proposed agreement for repair to Railings adjacent to Dunston
Almshouses Brook Street for £500.

This was discussed by the council and it was agreed to go ahead with the quote for the refurbishment of these railing as they are in disrepair at the moment.

Proposed Cllr Mole second Cllr McLaughlin

104.2 Siting of fish and chip van

Cllr Mole stated that the chip van that is currently in Parsons Field have requested to be moved in the winter to outside the Church.

This was discussed further and some of the residents had some questions and concerns regarding this. A resident had a concern about its current site and was told to contact the street licencing department at CCC to see what they can do. It was agreed Cllr Mole would reply to the chip van owners to say they had been refused permission to site in the High Street.

104.3 Noticeboard locks

The keys for the noticeboards were previously unavailable but now we have a current key for these. The key has now been found and now will be copied and used.

104.4 Approval for purchase and reinstatement of children's goals on playing field

This had been put forward by Cllr Goodall and she spoke in more detail about the goals and a discussion followed. The information had been circulated to the council and it was proposed to go ahead with the new goals. The cost of this is for £2,480.32. There had been 3 quotes obtained and these had been looked at in detail. These will be monitored as much as we can, the demographics of the village are changing and there are now more younger children in the village and this may give them something different to do. Proposed Cllr Goodall Seconded Cllr Neville. Agreed by All.

104.5 Christmas tree in Dedham Village Centre

A discussion took place and there has been a Christmas Tree in the village before but due to the slope at Royal Square it would not be a good place to site this. The holly tree in the corner of Royal Square will be decorated with lights. Wreaths for the village shops were discussed and was agreed have these again this year for the businesses. Clerk to contact previous supplier Proposed Cllr Neville seconded Cllr Martlew. All agreed

Cllr Mole stated that the Water fountain near the Church is leaking and this has been reported to Anglia Water. There has also been a new lock on the bollards which has been replaced due to vandalism.

24/105

Planning report recommendations on planning applications listed below:

105.1 Planning Applications – Observations conveyed under delegated authority since last meeting

241761 Old House, Dedham Road, Langham Essex CO4 5PY Application for variation of condition 2 following grant of planning permission F/COL/06/0145

241887 – The Sun Inn, The Sun Hotel, High Street, Dedham Essex CO7 6DF
Lime Tree - located in car park on boundary. Requires pollarding as overhanging and in contact with neighbours building. Also, rotten wood falling

regularly. 2. Walnut Tree - removal of dead walnut tree. Seemed to die in the spring, has had no leaf.

241930 – Oak bank, Ardleigh Road, Dedham Essex CO7 6EG

Replacement dwelling. This has been checked by the committee and there was PC Comment: No comment

241948 - 38 Dedham Meade, Dedham Essex CO7 6EU

Two storey rear extension to form living area and en-suite shower room.

105.3 Planning Applications – Decisions received since last meeting

241442 – Apple Tree Cottage, Anchor Lane, Dedham – proposed rearrangement of two internal doors to create an independent utility and install extraction fans in the utility and bathroom with joint exit vent through roof.

Replacement of existing glazed lantern in garden room with flush roof light.

Decision Approved conditional

241585 - 6 Kiln Cottages, Dragonfly House, Crown Street, Dedham Essex CO7 6AU

Double storey front extension to dwelling

Decision Refuse

241212 - 4 Parsons Field, Dedham, Essex, CO7 6BZ

UPVC porch to allow for stairlift to be installed

Decision Approved conditional

241784 5-6 Barkers Terrace, East Lane, Dedham Colchester CO7 6BE

Application for a Lawful Development Certificate for proposed alterations to change a single dwelling back into two dwellings (was originally two properties but converted into one by creating internal access doors).

Decision Approved conditional

24/106

Group 4 – Traffic & Parking (NEPP Sub Group) To discuss latest updates

There have been a lot of concerned about the speed of the agricultural vehicles travelling through the village at the moment. Cllr Bourn requested if it was possible to have a survey of traffic survey through the village. This has been completed by Highways in the past by Automatic Traffic Counters (ATC) before and there is a high number of traffic now going through. Cllr Barber stated that one week of ATC is £400 and there are traffic counters available but these cost around £5000/6000 each but Cllr Barber will see if we can use the surveys again to measures this. The Police do visit the village more regularly now.

106.1 Speeder Bot

This was explained by the council and is operating in Stanford Rivers.

The technology used is the same as by sat navs and works off of people's phones. This can also be used to record the speed of the cars, you can define an area and isolate the pings from the phones in that area and pick out the cars that are over the 85% percentile, this can then be posted on social media. Just like the sat nav no Registration or details of the car are recorded.

The speed is the only thing that is recorded. The cost has been looked at briefly and the developer's software costs, and signs that need to go up will be looked at in more detail and brought back to the meeting. Action Cllr Neville and Cllr Sneddon.

Speed watch have had new regulations given to them, where they need to have 3 people out and in the small village it has been hard to get 3 people to a session so this has been reduced severally.

The Speedbot would enable the council to take the data on the speeding and report this to other authorities.

Cllr Barber has seen this before and it has been used in the town centre.

It was agreed to go ahead with this. More detail will follow.

24/107

5 - River Impact Group

Cllr Goodall met with Bures Parish Council as they are having similar problems at their river with anti-social behaviour. As a result, there is another meeting planned with Barbergh District Council to explore how anti-social behaviour may be better managed. The outcome of this will then be a meeting with Suffolk and Essex Police Services. Following discussion with Suffolk County Council the group is also progressing with signs for the bridge stating that jumping is not permitted. The group are also exploring Byelaws that may be helpful with the Environment Agency.

Wildlife survey – currently waiting for the report to come back from Suffolk Wildlife Trust which looks at the use of the river bank. There has been a short interim report received today and there is a meeting scheduled to discuss this further later in the month.

The Manningtree group has been taking readings at Dedham for September which was 4. (1 is the lowest quality 15 the highest). A comparison was taken in Higham which is up stream and that was 6, 7, 8 in the river.

A conversation has been had with the landowner of the field at the river and there has been vandalism where electric fencing had been taken down endangering livestock. The exact location of this will be clarified so that the Parish Council may support the landowner.

24/108

Training/Events

108.1 Report on attended events

None at present

108.2 Nominations for new events

Cllr Main and Cllr Goodall are due to have Cllr training later this month.

Cllr Martlew and Cllr Sneddon are undertaking Cllr training via zoom next month.

24/109 Clerks Report
Already reported above.

24/110 Items for next agenda
Grant applications
Costs for speed bot
Youth Club report
Munnings field

24/111 To confirm date and time of next meeting
Date of next meeting: Monday 4th November 2024 at 6.30 p.m.

24/112 Chairmans closure of meeting.
Chairman closed the meeting at 19:41.

Signed

CLlr Neville

Date