



**Minutes of the meeting of Dedham Parish Council held on  
Monday 3<sup>rd</sup> June April 2024 at 6:30pm  
at the Duchy Barn.**

**Present:** Cllr Stephen Mole (Chairman), Cllr Douglas Bourn, Cllr Gill Neville, Cllr Paul Harrison,  
Cllr Lucy Goodall, Cllr Andrew McLaughlin, Cllr Charlotte Sneddon, CCC Thomas Rowe,  
& the Clerk, Mr G. Walkingshaw and 7 members of the public.

**24/43 General Powers of Competence**

To agree that Dedham Parish Council meets the required eligibility to exercise the General Power of Competence. Agreed by all.

**24/44 Welcome and apologies for absence**

Apologies were received from Cllr Chris Martlew, Cllr Helen Main & Webmaster John Goldsbrough & CCC Thomas Rowe. No apologies from EDC Lewis Barber.

**24/45 Declaration of Members interests**

None

**24/46 Election of Councillors for sub-committees**

Finance, Standards

and Procedures Group:

(Group 1)

Cllr Paul Harrison (Chairman)

Cllr Steve Mole

Cllr Gill Neville

Cllr Charlotte Sneddon

Community Environment

Group:

(Group 2)

Cllr Steve Mole (Chairman)

Cllr Chris Martlew

Cllr Charlotte Sneddon

Planning:

(Group 3)

Cllr Gill Neville

Cllr Steve Mole

Cllr Lucy Goodhall

Cllr Douglas Bourn (Co-Chairman)

Cllr Charlotte Sneddon (Co-Chairman)

Cllr Chris Martlew

Traffic/Parking:

(Group 4)

Cllr Gill Neville (Chairman)

Cllr Steve Mole

Cllr Lucy Goodhall

Cllr Douglas Bourn

Cllr Paul Harrison

NEPP Sub Group:

Cllr Steve Mole

Cllr Gill Neville

Cllr Paul Harrison

River Management Group:  
(Group 5)

Cllr Lucy Goodhall (Chairman)  
Cllr Steve Mole  
Cllr Gill Neville  
Cllr Douglas Bourn  
Cllr Andrew McLaughlin

Personnel Committee:  
(Group 6)

Cllr Paul Harrison (Chairman)  
Cllr Steve Mole  
Cllr Gill Neville

Agreed by all

Cllr Paul Harrison joined the meeting at 6.35 p.m.  
CCC Thomas Rowe joined the meeting at 6.40 p.m.

**24/47 Public Open Forum (Maximum 15 minutes)**

A resident asked about the footpath cutting schedule and asked whether it could be shown on Parish Council Notice Boards along with a map. The Parish Clerk explained that it would be dependent on whether there was any space left on the Notice Boards.

A resident informed the meeting that the speeding posters from the local school were not a clear representation of the school. Cllr Gill Neville informed the meeting that the final decision on the posters had been made by the school head teacher..

**24/48 To approve the minutes of the last meeting (13<sup>th</sup> May 2024)**

The minutes of the last meeting were approved

Proposed: Cllr Gill Neville

Seconded: Cllr Douglas Bourn

Agreed by all

**24/49 Visitors Report (Cllr Thomas Rowe)**

CCC Thomas Rowe informed the meeting that he now has some locality budget money available for spending on any projects around Dedham. He has £1,500 to spend under locality budget money.

CCC Thomas Rowe informed the meeting that the issue of pot holes was constantly coming up at present.

CCC Thomas Rowe would co-ordinate with Cllr Lucy Goodhall to look into the possibility of a bench outside the Co-op in Dedham.

**24/50 Highways Priority Scheme (ECC Lewis Barber)**

Cllr Steve Mole informed the meeting that he would put something together on Highways Priority Scheme and send it to EDC Lewis Barber.

**24/51 Clerk's Report**

None

**24/52 Group 1 - Finance, Standards and Procedures Report**

To approve payments in accordance with the Budget

Payments for June 2024

Parish Clerk Salary £600.00

HMRC £138.00

Warden £738.90

Daniel Freeman (Footpaths) £1,722.60

Andy Slocombe (Water Fountain Repair) £90.00

Rospa (Playground Inspection) £220.80

£3,510.30

Proposed: Cllr Steve Mole  
Agreed by all

Seconded: Cllr Douglas Bourn

Cllr Paul Harrison informed the meeting that he would put Cllr Charlotte Sneddon & Cllr Lucy Goodhall on as signatories.

24/53

### **Group 2 – Community Environment**

Cllr Steve Mole informed the meeting that contact would be made with Dedham Tree Services to cut back the crowns of the trees allowing better access to the paths. He will obtain a quote which would be in the region of £300.

Cllr Lucy Goodhall informed the meeting that she has some ideas on community environment that she would like to pass over to the group in advance of their next meeting. She will send this to Cllr Steve Mole.

24/54

### **Group 3 - Planning**

#### **Planning report recommendations on planning applications listed below:**

54.1 Applications for discussion at meeting

54.2 Planning Applications – Observations conveyed under delegated authority since last meeting

**240736 – Garden Cottage, Stratford Road, Dedham** – construction of raised eaves and a new roof to provide an enlarged first floor. Alterations to the external appearance including material finish windows, porch and chimney breast.

**PC Comments:** No Comment

**240862 – 23 Dedham Meade, Dedham** – proposed new side dormer and enlargement of existing side dormer with internal alterations.

**PC Comments:** No Comment

**240947 – Thelthoma, Long Road West, Dedham** – two phase two storey extension, internal alterations and a new garage

**PC Comments:** No Comment

**240988 – Oakbank, Ardleigh Road, Dedham** – replacement dwelling

**PC Comments:** No Comment

**241048 – (Listed Building) Old School House, School Lane, Dedham** – partial demolition of single storey rear extension. Refurbishment and repairs to existing building, previously consented under lapsed application 200797 and 200798.

**PC Comments:** No Comment – the Parish Clerk was actioned to add a comment about the access to this property in regards to this planning application.

**241049 – (Listed Building) Old School House, School Lane, Dedham** – partial demolition of single storey rear extension. Refurbishment and repairs to existing building, previously consented under lapsed application 200797 and 200798.

**PC Comments:** No Comment

A member of the public joined the meeting at 6.49 p.m.

54.3 Planning Applications – Decisions received since last meeting

**231512 – Field west of, Coggeshall Road, Dedham**

**Decision:** Refuse

24/55

#### **Group 4 – Traffic & Parking (NEPP Sub Group)**

Cllr Steve Mole read the email from NEPP in which it was made clear that no further action would be taken on parking charges for Dedham High Street for the time being.

Cllr Gill Neville reported that the feedback on the 30mph stickers was very positive but may need more advertising to make them more generally available for all. She further informed the meeting that the new posters would be arriving in the very near future.

Cllr Thomas Rowe joined the meeting at 6.59 p.m.

24/56

#### **Group 5 - River Management**

Cllr Douglas Bourn reported that the River Management meeting on Friday 31<sup>st</sup> May had been well attended and was a success. The meeting gave Councillor's the chance to share information on litter problems, visitors to the area and general behaviour of visitors to Dedham.

2 main issues came out of the meeting – the first being in relation to Car Parking on the Suffolk side of the river. NEPP would take this on board and look into it further before reporting back to the Parish Council. Cllr Steve Mole will keep in contact with NEPP and chase up any response when required.

The second being parking days allowed by the landowners – this currently stands at 28 days and Babergh Council would like this to be extended. The Parish Council have made it clear that they would not like this extended and keep it at the current level of 28 days.

Cllr Douglas Bourn reported that a bigger issue is the way that tourists use the village and how to maintain areas around the river. Public dis-order remains an issue and contact would need to be made through Essex Police for further assistance.

A resident informed the meeting that they could use “Public Space Orders” but this would create two problems – how to enforce the PSO's and a lot of the issues are from youngsters under the age of 18 (PSO's can only be used for age 18 and over). CCC Thomas Rowe stated that he will look into this on behalf of the Parish Council.

Cllr Andrew McLaughlin reported that under the levelling up act 2023 this requires organisations to look after AONB's. Cllr Andrew McLaughlin will write a letter in regards to this on behalf of the Parish Council.

Cllr Lucy Goodall raised concerns about the management of the bridge. It was noted that the bridge belongs to Suffolk County Council and is their responsibility to maintain and manage the bridge.

Cllr Andrew McLaughlin informed the meeting that any reports of under-age drinking should be reported to the police using 999. Cllr Gill Neville will post this notice on Dedham Notes.

Cllr Douglas Bourn reported that Babergh County Council have 4 bins that require being cleared on a regular basis, he informed the meeting that it cost's £300 each time the bins are cleared.

#### **Sustainability Strategy**

Cllr Lucy Goodall proposed an ecological baseline survey and report for £3,571.44.

Cllr Douglas Bourn explained that this would be a more positive approach and would lead to an environment management survey of the whole area surrounding the river to find out what impact tourism is having and what would be the best way forward. The survey would be conducted in the next few weeks.

Proposal to accept quote.

Proposed: Cllr Lucy Goodall

Seconded: Cllr Andrew McLaughlin

Agreed by all

Cllr Lucy Goodall will send a letter Suffolk CC (health & Safety) and EDC Tom Rowe will co-sign the letter.

Cllr Tom Rowe left the meeting at 7.36 p.m.

24/57

**Dedham Therapy Farm**

Cllr Douglas Bourn gave an update on the Dedham Therapy Farm who are looking to raise funding from the Parish Council of £12,475.50. Cllr Gill Neville asked whether the Dedham Therapy Farm would have many children from Dedham attending? Cllr Paul Harrison stated he would like to see an up to date Business Plan from Dedham Therapy farm.

Cllr Steve Mole proposed that the Parish Council would be presented with a current Business Plan before allocating any monies towards Dedham Therapy Farm.

Proposed: Cllr Steve Mole

Seconded: Cllr Andrew McLaughlin

Agreed by all

24/58

**Dedham Cricket Club**

Cllr Steve Mole proposed to make a funding allocation of £2,200 towards equipment & shirts for the Dedham Cricket Club.

Proposed: Cllr Steve Mole

Seconded: Cllr Charlotte Sneddon

Agreed by all

24/59

**Black Cactus Choir - BBQ**

It was agreed that the Black Cactus Choir could have permission to hold a BBQ/get together on Sunday 11<sup>th</sup> August 2024.

Agreed by all

24/60

**Colchester City Council Local Plan Meeting**

It was agreed to meet with Colchester City Council on 26th June 2024 at 2.00 p.m. in the Duchy Barn.

24/61

**Training/Events**

61.1 Reports on attended events

61.2 Nominations for new events – The Parish Clerk was actioned to advise the new Parish Councillors of training courses that would be suitable for them.

24/62

**Information Exchange/Items for next agenda**

Cllr Steve Mole was actioned to chase up James Ryan for letter on pylons

24/63

**To confirm date and time of next meeting**

Date of next meeting: Monday 1<sup>st</sup> July 2024 at 6.30 p.m.

Meeting finished at 8.06 p.m.

Signed.....

Chairman

Date.....