



**Dedham Parish Council**  
[www.dedhamparishcouncil.co.uk](http://www.dedhamparishcouncil.co.uk)

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Minutes of the Parish Council meeting in the Duchy Barn on Monday 1<sup>st</sup> April 2019

Present: Cllr Sheila Beeton (chair), Cllr Nicola Baker (vice-chair), Cllr Kevin Taylor, Cllr Ann Follows, Cllr Christine Frost, Cllr Jane Meakin, Cllr Jonathan Smith  
Emma Cansdale, clerk. Brian Hindley, asst-clerk.

*A resident raised an issue with the agenda on the notice board. The incomplete draft agenda was displayed. The final agenda was displayed on the website.*

**042.19. Apologies for absence.**

Cllr Herbert, Cllr Millican. Cllrs. also noted the resignation of Cllr. Milligan with effect from the 2019 Annual May meeting.

**043.19. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.  
None.

**044.19. Minutes**

The minutes of the meeting dated 04.03.2019 were accepted as a correct record and duly signed by the chair.

**045.19. Update on items from last meeting, not reported separately and other updates and reports.**

- **Sports Club Refurbishment.** Cllr Nicola Baker reported that the work was almost complete. The CIF grant has been drawn down, and once completed the Football Foundation grant will be drawn down.
- **Parking working group.** Cllr Sheila Beeton reported that following the meeting with Stratford St Mary, they have agreed to request a double yellow line from the bridge on the right hand side, and to extend the lines on the left hand side, from the middle of the first bridge to the other side of the other bridge. The temporary TRO (18 months), will be monitored.  
Additionally, the group are discussing how to maximise the existing car park, providing additional bays, with NEPP.
- **Environment, Safety and Infrastructure working group.** Cllr Ann Follows reported on the recent meeting. A number of issues are being dealt with by the relevant authorities.
- **Email addresses- old addresses/scams.** Cllr Taylor reported on a scam he was subjected to. Original email came from old DPC emails. Councillors are to be aware, and remove old email addresses.

**046.19. Have Your Say.**

**Report from Cllr Nigel Chapman. Ward Councillor.**

Cllr Chapman does not have much to report, due to the elections.

**Report from Cllr Ann Brown. Essex County Councillor.**

Cllr Brown reported on an ECC pavements initiative. The clerk has a list of potential sites ready.

Cllr Brown also advised that she had made contact with Colchester 360, transport for elderly people. They will be working with Cllr Meakin

**Residents.**

Footpaths between forge street and Parsons Field, to the field at the top. Tree pruning's from the school has been dumped on footpath 34. **Action- Clerk.**

**047.19. Accounts.**

- a) To receive accounts and agree payments.

**Proposed: Cllr Beeton**

**Seconded: Cllr Follows**

**Agreed by all.**

**048.19. Planning Advisory Group.** Cllr Kevin Taylor.

To receive and agree recommendations on the following planning applications.:-

190571. Spring Meadow, Bargate Lane, Erection of Detached 4 bed dwelling with driveway, detached garage, bin store and landscaping.

*Recommendation: Objection*

190593. Great House, High Street, Holm Oak - Reduce to previous cutting points (1m-1.5m reduction) to keeping shape Evergreen Magnolia - Reduce to previous cutting points (1.5m reduction)

*Recommendation: No comment*

190595. Little Georgian House, 5 Royal Square Alterations and extensions to rear of house. Internal alterations at 2nd floor level. Re-roofing

*Recommendation: There is an issue regarding the neighbour's window that the Parish council supports as a genuine concern. if this is addressed then the Parish council has no objection. The Listed building elements have not been assessed by the Parish Council.*

190596. Little Georgian House, 5 Royal Square Alterations and extensions to rear of house. Internal alterations at 2nd floor level. Re-roofing works.

*Recommendation: As above.*

190800. Barnaby, East Lane. Single storey side, rear and first floor extension. Demolition.....

*Recommendation: No objection*

190810, Stone Cottage, Gun Hill.

*Recommendation: No objection.*

**Proposed: Cllr Taylor**

**Agreed by all**

**049.19. Grant requests**

To receive the following:

- a) Update from Dedham Youth Club and the request for £1500.00

Miranda and Ira reported that the youth club has had a good year with a healthy membership of around 20-25 youths. The YMCA very good providing consistency in youth workers.

It was resolved to award a grant of £1500 to the youth club.

**Proposed: Cllr Follows**

**Seconded: Cllr Taylor**

**Agreed by all**

- b) Following the receipt of a request for a £1500 grant for the church yard, it was resolved to award the grant.

**Proposed: Cllr Baker**

**Seconded: Cllr Smith**

**Agreed by all**

#### **050.19. Toilets**

To receive and update from CBC on the opening and closing of the toilets, and to discuss arrangements.

The CBC Zone Warden Belinda Bracey reported on the current working arrangements of the zone teams. These arrangements mean that the toilets would need to be locked, around 5pm. This is not acceptable in the summer.

She advised that CBC would be willing to place a key safe on the toilets and allow the pc to find someone else to lock them up at a more appropriate time.

CBC will still aim to open them by 8.30 each morning.

The clerk queried where CBC were with installed changing facilities in the men's toilets.

Melinda advised the clerk contacts Estate Management.

Following a discussion, it was agreed to put a key safe in and make enquiries to seek additional help.

**Action: Clerk/CBC**

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#### **051.19. Sports and Recreation area. Cllr Baker/Clerk**

a) Update on new play equipment. Cllr Meakin and Cllr Baker have met with a play equipment representative, looking at equipment for older children. The only place available is near the roundabout. They have looked at potential pieces for consultation. They will also consult on what should be done with the wooden equipment.

They will report back to the meeting in June.

An additional gate is also required on the existing play area- clerk to seek quotes.

b) To a request for permission to replace the wind break on the tennis courts, with a sign written alternative (sponsorship). Return to the next meeting.

c) It was resolved to replace the missing lime tree on the Drift and at a maximum cost of £740.

d) It was resolved to have the holly hedge cut at a cost of £60 plus VAT

**Proposed: Cllr Baker**

**Agreed by all**

#### **052.19. Personnel Committee**

To receive a report from the Personnel Committee detailing new arrangements following the resignation of the Asst-clerk, and litter picker.

Cllr Beeton reported that Brian has resigned as Asst-clerk, and Iris has resigned as litter picker. Brian had subsequently indicated his willingness to take over the role of litter-picker for the following year in order to assist Iris to continue some of the voluntary work she still

wished to undertake for the village. Due to the unique circumstances presented the Personnel Committee had agreed to this arrangement. The Personnel Committee also agreed a Pay scale increase by 1 point for the clerk. The clerk's hours will be reviewed in September.

### **053/19. Lighting**

#### **To receive a report and recommendations from the Lighting group:**

Note: The Chair had agreed to open this session to public discussion given the interest shown by some residents.

a) Updates and repairs

- 1) Toilet Block To replace the lights facing the playing field. Approx £530.

**Proposed: Cllr Beeton**

**Seconded: Cllr Frost**

**Agreed by all.**

***Melinda- lights on the toilet doors. Amend the type and timing.***

b) New Proposals.

- 1) Brook St corner. Proposal for a Victorian lantern on the Sartons land where this meets the Highway sited directly opposite number 6 Frog Meadow. Approx £3000 total to cover purchase and installation costs with running costs to be met by Sartons

Cllrs. had concerns about:

- i) The type of lighting proposed and whether low level would be preferable to a lantern.  
ii) The desirability of dpc funding lighting on private property

**Proposed: Cllr Beeton**

**Seconded: Cllr Frost**

**5 in favour. 2 abstained.**

This item incited heated discussion between the lighting group, councillors and members of the public. Arising therefrom it was agreed to bring the item back to the June meeting having addressed the issues raised by cllrs together with the following issues raised by members of the public.:

- i) Whether there should be any type of lighting at all - dark Skies initiative.  
ii) Planning  
iii) The orange street lighting in Parsons Field Street and the lighting in the Mill Lane car park- Clerk to check where they are in the ECC LED roll out.  
iv) Real safety concerns from residents.  
v) Whether these pieces of work would encourage 'light creep' throughout the village
- 2) Areas for consultation. It was accepted by the parish council that the following further items, if agreed by the parish council, would need to go out to public consultation:
- i) Lights across The Drift. Low level down facing lights along the Drift. Post 600mm or 1000mm high. Approx cost £10,000.  
ii) Royal Square. Proposal in principle, for one light on Royal Square (same as the Mill Lane lamp heads), near the wall/notice board. Costings to be sought.

It was resolved to produce full plans and return to the June meeting.

**Action: Lighting Working Group/Clerk**

**054.19 Rural Policing schemes.**

It was resolved that DPC enter into an agreed contract with Essex Police to provide a local Special Constable at an estimated cost of £1000 per year. Should 2 Special Constables be recruited the necessary funding of an estimate of £2000 is provided for.

Additionally, it is recommended that we await further information from CBC regarding the Councillor Cory scheme, and make a decision, once received.

**Proposed: Cllr Baker**

**Seconded: Cllr Meakin**

**6 in favour, 1 abstained.**

**Carried**

**055.19. Correspondence.** Clerk

Cllr Frost advised that Munnings Museum would like to offer Councillors a private viewing.

**Action: Cllr Frost**

**056.19. Matters of continuing reference.**

- **BT Manhole leak.**

**Date and Time of the next meeting.** Annual Parish Meeting, Monday 29<sup>th</sup> April 2019, 7.00pm  
Assembly Rooms

Annual Meeting of the Parish Council Monday 13<sup>th</sup> May 2019, 7.30 Duchy Barn

*Closed session in accordance with the Public Bodies (admission to meetings) Act 1960.*

**057/19. Fencing between Jacksons Field and the Playing Field**

To receive quotes and appoint a contractor.

It was resolved to appoint Dedham Vale Tree Surgery to complete the work. The clerk to check planning requirements.

**058/19 Litter Picker salary**

It was resolved to raise the litter picker payment from 1<sup>st</sup> April 2019, in line with the new minimum wage. £8.21.

**Proposed: Cllr Beeton**

**Seconded: Cllr Baker**

**Agreed by all.**

