



Clerk to the Council: Emma Cansdale 2 Goose Green Cottages Colchester Road Wix, Manningtree CO11 2PD	Assistant Clerk to the Council: Brian Hindley 21 Lawford Place Lawford Manningtree CO11 2PT
clerk@dedhamparishcouncil.org.uk	Asst-clerk@dedhamparishcouncil.org.uk
Tel. 01255 871483	Tel. 01206 395579

Members of the Council are hereby summoned to attend the Parish Council meeting in the Duchy Barn on Monday 4th September 2017 at 7.30pm for the purpose of transacting the following business.  
**The Public and members of the press are invited to attend**

**129/17. Apologies for absence.**

**130/17. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

**131/17. Minutes**

Acceptance of minutes of Monday 3<sup>rd</sup> July 2017

**132/17. Update on items from last meeting. Not reported separately.**

- Sports Club Refurbishment.
- Monks Lane Byway.
- Hedges & Ditches.
- Tennis Lease.
- Car Park Notice Board.
- Samuel Barker Alms-houses- DPC representative update
- PRow- Volunteer project update.

**133/17. Accounts:**

To receive and approve list of cheque payments – Clerk. see attached list.

**134/17. Have your say.**

**Report from Ward Councillor Nigel Chapman.**

**Report from County Councillor Ann Brown.**

**135/17. Planning Advisory Group – Cllr Taylor.**

- a) To note applications submitted and responded to, during the August recess.

*171932 Lyndon, East Lane, Proposed single storey home office to rear garden.*

*No objections from neighbours and is reasonable for the size of garden.*

*Recommendation: no objection.*

*171725 old Abbots. Replacement of 1 hanging sign This sign is of reasonable design and traditionally coloured.*

*Recommendation: no objection*

171721 Creg-Ny-Baa, The Heath. Proposed two storey side and rear extension, conversion of existing single garage to utility room/home office & re-positioning of vehicular access.

A large increase mainly visible from the rear but the frontage has also been improved. The site can accommodate it and there have been no complaints from neighbours.

Recommendation: no objection.

on 171925 Cathays, East Lane. Proposed extension and alterations, as agreed in application number 162800. New scheme proposed additional dormer window and increased ground floor rear extension.

Recommendation: No objection.

171595 Highbury East Lane. Demolition of existing dwelling and construction of new dwelling house and garage. This is a revised application with a smaller garage that falls in line with the village boundary. There are no objections to this current plan from neighbours.

Recommendation: No objection provided that this does properly fall inside the village boundary.

171172 Cottee's garage. We strongly object to this proposal and we do not support any change of use or planning consent based on this application.

If officers are minded to grant consent then we will work with our Ward Councillor to effect a call in to the full planning committee. (Full objection available to the website).

- b) To receive and agree recommendations on the following planning applications.

171943 The Millstream, Mill Lane, Single storey garage extension.

172090. 2 Castle Cottages, East Lane. Single storey rear and two storey side extensions forming kitchen, dining room, study and bedroom over. (Resubmission of planning approval 163183).

172034. 2 Lower Barn Farm Cottage, Manningtree Road, Replacement garage.

172182. Bargate Lane Farm, Bargate Lane, Minor changes to plans previously approved (143735). Change of location of stairs and some windows and include chimney to downstairs living room.

172232. Two Acres, Colchester Road. Discharge of conditions 6 (materials) and 9 (landscaping) of planning permission 146035

172239. Frog Meadow, Brook Street, 1. Remove 3 Lime trees/saplings growing over road. 2. Walnut - Raise lower branches brushing tiled roof and obscuring light. 3. Chestnut - Remove branch obstructing access.

172184. Bargate Lane Farm, Bargate Lane, Listed building application for minor changes to plans previously approved (143737). Change of location of stairs and some windows and include chimney to downstairs living room.

### **136/17. Parish Office & Tourist Information.** Cllr Beeton.

To receive a report from Cllr Beeton on the proposed use of the Craft Centre for a Parish Office/ tourist information point;

Following the 'in principle' agreement taken at the July meeting, to resolve to use the Craft Centre space as a parish council office and tourist information point at an annual cost of £5000 (with contributions from Munnings, as reported), and half of the structural refurb cost of £2360 + VAT

- a) To resolve to seek legal advice on the lease for the office/TI point from the Solicitor at an approximate cost of £500, and to accept the lease, subject to her recommendations.
- b) To resolve to request funds from the Ward Councillor Locality Budget to be put towards the refurbishment

### **137/17. Sports Pavilion refurbishment \*\***

To receive a report from Cllr Baker on the planned refurbishment of the Sports Pavilion.

- a) To instruct our solicitor to work with the Diocese's solicitor on a variation to the Sports Club lease to allow the extension and ramp to go ahead.
- b) To agree to fund the legal costs of both DPC and the Diocese, estimated at around £3,000, in addition to the £3,000 already committed by DPC to the project.

### **138/17. Email change over \*\***

To receive the report from Cllr Taylor on the new email provider and resolve open an account with easyspace and that purchase the new email domain name of [xxxxxxx@dedhamparishcouncil.co.uk](mailto:xxxxxxx@dedhamparishcouncil.co.uk) at a total annual cost of £186.49 +vat for 15 mailboxes.

**392/17. Parking Restriction: Statutory Consultation.**

To note the final plans for parking restrictions on Crown Street, Parsons Field, Forge St, Southfields and Manningtree Rd, and resolve to submit a 'support' comment to the consultation.

**140/17. Parish Magazine articles relating to DPC**

- a) To note with concern, the change to the editorial policy in the Parish (Church) Magazine.
- b) To consider an article for inclusion in the October Parish (Church) Magazine.

**141/17. Local Crime Report.** Asst. Clerk.

**142/17 Handyman Job List**

**To approve the following jobs to be carried out by the handyman**

- Telephone box- subject to receiving a quote.
- Sign post by the cycle racks- tidy and paint
- Black sign post- tidy and paint

**143/17. Correspondence.**

- CBH- Affordable Housing. To receive a letter from CBH and to discuss the option for having a further Housing Needs Survey completed.

**144/17. Matters of Continuing reference.**

**145/17. Date and time of next meeting:** Monday 2<sup>nd</sup> October 2017 @ 7.30pm Duchy Barn.

Emma Cansdale  
Clerk to Dedham Parish Council

30<sup>th</sup> October 2017  
\*\* reports available upon request to the Clerk.