

DEDHAM PARISH COUNCIL

Clerk to the Council: Mrs Emma Cansdale
2 Goose Green Cottages
Colchester Road
Wix, Manningtree
Essex CO11 2PD

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Minutes of the Annual Meeting of the Parish Council held at The Duchy Barn on Monday 13th May 2013
Meeting opened at 19.50

Present:

Chair Cllr S Beeton

Councillors: Cllr C Clark, Cllr P Gibbins, Cllr N Baker, Cllr J Hughes, Cllr S Vinter, Cllr K Taylor, Cllr T Regan

Clerk: Mrs Emma Cansdale

1. Election of Chair-

Cllr Regan nominated Cllr Beeton for Chair. Seconded by Cllr Hughes. Agreed unanimously.

IT WAS RESOLVED THAT Cllr Beeton is the chair of Dedham Parish Council for the next term.
Cllr Beeton signed the declaration of acceptance of office, witnessed by the Clerk, Emma Cansdale.

2. Election of Vice-chair-

As there is no requirement to have a vice-chair, Cllr Regan proposed DPC do not elect one. Seconded by Cllr Taylor, agreed unanimously.

IT WAS RESOLVED THAT DPC do not elect a vice-chair.

3. Apologies for absence-

PCSO Mark Hibben

4. Declaration of interest

Cllr Clark- the Sports Club. Cllr Baker- item 23, Land at Coles Oak Lane, and planning application 130266.
Cllr Taylor- item 23, land at Coles Oak Lane, and planning application 130266

5. Minutes

Minutes approved for 8th March 2013

6. Councillor Vacancy

DPC are now free to co-opt someone into the vacant councillor post, and are ideally looking for someone with a business interest in Dedham. In the meantime, there has been some interest shown for a business working group, within the village. Cllr Beeton to follow up.

7. Update on items from last meeting

The clerk has now started the CiLCA course, and is working towards becoming a qualified clerk. Dedham has been selected to receive a defibrillator from the East of England co-op. The clerk has asked councillors to think of possible locations for the defibrillator, which must be accessible 24 hrs, and have an electricity supply. Cllr Clark suggested Dedham Craft Centre, and also the sports club as possible locations. He also said the sports club have kindly offered to pay the annual electricity running cost (approx. £10-30)

8. Have Your Say part 1

Nothing raised.

9. Finance Committee (FC)

- a) Cllr Regan gave a brief report on the financial position at the end of year, but also advised that the end of year accounts and annual return would be presented at the June meeting for approval.
- b) To approve Andy Higginson as DPC's internal auditor for 2012/13 and 2013/14. Cllr Hughes proposed, seconded by Cllr Vinter, agreed unanimously.

10. EALC (Essex Association of Local Councils) Affiliation

Cllr Baker proposed DPC renew their affiliation with the EALC, seconded by Cllr Regan. Agreed unanimously.

11. Accounts

The following cheques were signed by Cllr Beeton and Cllr Regan.

Clerks Salary May £249.48
Duchy Barn Hire x2 £30
Iris Hindley- leaf clearing £90.00
AJ Lighting Solutions- new contract £131.04
EALC/NALC Affiliation fees- £417.96

12. Reports from representatives

Sports field - Cllr Hughes reported that although the swearing on the football pitch had improved significantly it was bad again three weeks ago. A letter has been written to the manager of the offending team. Going to approach the PCSO to see if he can attend on match days when 'bad' teams are playing.

E Cansdale to chase up the jubilee plaque.

Flower tubs are being re-done soon.

Cllr Clark reported there has been a problem with rabbits on the playing fields. Mr Marven is dealing with them.

Communications Group- Nothing to report.

Community Safety and Infrastructure (CSI) Group -Cllr Vinter reported the group met on May 2nd.

Volunteers are needed for Community Speed Watch.

Volunteers are need for Neighbourhood Watch, which is being reinvigorated.

Footpath and Tree Group- Nothing to report.

Tree Warden- Nothing to report.

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Emergency Co-ordinator- Nothing to report.

Parish Plan- Cllr Beeton reported that the 2 areas outstanding are the relationship with businesses (referred to earlier) and affordable housing. Cllr Beeton and Cllr Regan have met with Colne Housing and the RCCE, to identify options for taking this forward and the next stage is to identify potential land.

Income Generation- Cllr baker requested that an item for income generation be placed on June's agenda

13. Nomination for Dedham Primary School (DPS) governor.

Cllr Beeton proposed Cllr Regan be nominated for DPS governor. Seconded by Cllr Viner, agreed unanimously.

IT WAS RESOLVED THAT Cllr Regan be nominated for DPS governor.

14. Planning Group

Cllr's Taylor and Baker stated an interest in application number 130622, and left the room.

Cllr Regan made the following recommendations.

130622- White Cottage, Monks Lane. Revised application.

Recommendation-The original application and conditions should be adhered to. AGREED UNANIMOUSLY

(Cllr's Taylor and Baker returned)

130750- Stour lodge, Long Road East. In an AONB, however, the design doesn't overlook neighbours.

Comment from the Ramblers Association saying the footpaths need to be kept clear whilst k is going on.

Recommendation- No objection. AGREED UNANIMOUSLY

130776/130777- Chuchgate House, Royal Square. Change of use from pharmacy to residential; removal of shop front and doorway, infilling with brick front and sash window.

Following discussion on whether this application included removing the shop front window or not, it became clear the application wasn't clear on the point and needed clarification.

Recommendation-In principle, no objection, but requires further clarification on the change of elevation.

130802- Dedham Mill, Mill Lane- Removal of 2 trees at the request of Essex County Council.

Recommendation- No objection. AGREED UNANIMOUSLY

130832- 46 DEDHAM Meade- single storey rear extension, garage extension. Inside the village envelope, but outside the AONB. It doesn't overlook neighbours.

Recommendation- no objection AGREED UNANIMOUSLY.

15. Report from PCSO The PCSO was not present. Cllr Vinter read the report on his behalf.

04.04.2013 Concern for welfare in Monks Lane

05.04.2013 Domestic abuse in Forge Street

12.04.2013 Make off without payment at the Sun Inn

20.04.2013 Nuisance vehicle in Mill Lane

24.04.2013 Suspicious circumstances at Dedham C of E School

24.04.2013 Theft from motor vehicle in Barkers Terrace (number plates)

28.04.2013 Theft from the Co-Op

16. Report from Borough Councillor

Cllr Mark Cable reported that he has acquired three new dog bins, that the broken barrier on the car park has been reported, and that there had been trouble around the school with parking.

17. Report from County Councillor- Cllr Brown reported that there was a big issue with potholes, particularly Manningtree Road. A high level meeting with ECC was suggested, and Cllr Brown suggested that it might be helpful to progress this through CALC..

Cllr Brown also reported that the edge of the road near Blackbrook needs to be cleared.

18. To review and agree Committees, Advisory Groups and membership of groups.

Given the relative newness of committee and group structures it was agreed that these should run for a further year before effective review; it was similarly agreed that councillors' responsibilities should remain the same for the forthcoming year, with the addition of Cllr.Regan's liaison role with the School, assuming his successful appointment as a School Governor.

19. Review parish insurance.

The clerk put forward a renewal quote from DPC's existing insurer, Zurich, and a quote from Came and Company, which was cheaper. However, the council were sure they are tied into a long term agreement with Zurich. The clerk to clarify, and if DPC are tied into the agreement with Zurich, then the renewal quote will be accepted. Agreed unanimously

20. To review and agree Standing Orders and Terms of Reference.

Cllr Beeton proposed that this review also be deferred until next year. Agreed unanimously.

21. Correspondence

- DPC have received a request from Jon Flack, on behalf of the Dedham Fun Run, to use the playing field on 15th September. Provided they mean the playing field and not the Duchy field, and access for residents is maintained, then DPC agree to allow the Fun Run to use the playing field. Agreed unanimously.
- DPC received a letter from a resident raising issues about the recent Extraordinary Meeting of DPC and the decision taken to go head with a farmers market on a trial basis, which he asked to be reviewed by the council.
Following a discussion, it was agreed that the decision would not be reversed.

22. Matters for Information

None.

23. Land at Coles Oak Lane, junction Monks Lane.

Having declared an interest, Cllr's Taylor and Baker left the room.

DPC received a report from the residents group indicating they were not in a position to put forward a business case for a CAT. However, they had some proposals they would like DPC to consider. After discussion it was agreed that DPC would not proceed with the CAT but would request ECC to retain ownership of the land, or if that is not possible, to request that it does what it can to protect against undesirable use of the land.
Agreed unanimously.

24. Have Your Say part 2-

- Long Road west, roundals have been removed.
- As part of the parish plan, DPC were looking into diverting a bus from the Colchester to Harwich service via Dedham in the evening. Cllr Vinter to follow up.
- Gate and bollard has been placed on the footpath off Brook Street. Answered by a member of the public. The gate is not on the actual footpath, but has been placed there to prevent vehicles using the path.
- Member of the public congratulated DPC on the condition of the playing fields.

25. Date and Time of next meeting 10th June 2013, 7.30

Meeting closed at 21.40