



**Dedham Parish Council**  
[www.dedhamparishcouncil.org.uk](http://www.dedhamparishcouncil.org.uk)

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Minutes of the Parish Council meeting in the Duchy Barn on Monday 2th October 2017

**146/17. Apologies for absence.**

To note that Cllr Clark has tendered his resignation. Dedham Parish Council thanks him for his work over the years.

There are now councillor vacancies which will be re-advertised following the formal legal notice. Agreed to hold an event after the December meeting for potential councillors

**147/17. Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Beeton, pecuniary interest, expenses payment  
Cllr Baker, pecuniary interest, expenses payment

**148/17. Minutes**

The minutes of meeting held on Monday 4th September 2017 were accepted as a correct record, except for item 130/17, where Cllr Taylor declares that he is a trustee of The Friends of Dedham Church, not Dedham Church.

**149/17. Update on items from last meeting. Not reported separately.**

- Sports Club Refurbishment. Cllr Baker reported that the tender has gone out for the work. A formal response from the Football Foundation would be considered at their November meeting.
- Monks Lane By way. No further update.
- Ditches. Letters are going out to land owners regarding hedges and ditches. The Environment Agency will be clearing Black Brook from Southfields. Concern has been raised regarding the ditch behind the Meade. The clerk to investigate.
- School Transport. Cllr Follows reported on the situation, which has been fed back to Cllr. Brown.
- Parish Office and Tourist information point. Reported under item 172/17.
- Email change over. Awaiting payment.
- Parking Restrictions. CBC have advised that the new restrictions will be implemented by 30<sup>th</sup> October. However, the restrictions to bring Sundays in line with the rest of the week, will not happen until next year. Cllr Beeton raised concerns about parking on the verge which should be properly enforced from day one.
- Handyman jobs. Add cementing Henrietta the bin in. Check CCTV to see who has damaged it.

- Tennis Lease. This has now been signed. Thanks Cllr Baker for her work on this project.
- Cllr Meakin briefly reported on changes at Ardleigh surgery, They have joined the Colte partnership. The Colte Partnership has 12 surgeries across Colchester and Tendring. Patients are not likely to see any major changes. However, they are centralising the finance and admin. Practises share resources to develop practices. They are also revamping Ardleigh Surgery. Work is due to start in November.

**150/17. Have Your Say.**

Maureen- deep potholes on Manningtree Rd.

**151/17. Planning Advisory Group. – Cllr K Taylor.**

- a) To receive and agree recommendations on the following planning applications.

172256. Dairy House, High Street, Proposed demolition of existing Garage and construction of replacement garage in existing position.

*Recommendation: No objection- however, the issue regarding neighbour right of way and unrestricted access needs addressing*

172339. 5 Kiln Cottages, Crown Street, Single Storey Front Entrance Porch and Cloakroom Extension

*Recommendation: No objection.*

172359. Woodburn, Ardleigh Road. Proposed single storey annexe providing ancillary accommodation for elderly parent.

*Recommendation: No objection.*

172388. White House, High Street, T1 Small Holly - Fell T2 - Portuguese Laurel - Fell

T1 Small Holly - Fell T2 - Portuguese Laurel – Fell

*To note. Tree officer decision.*

172460. The Sun Inn High Street, Horse Chestnut: Removal. Too large even after regular trimming & pollarding.

*To note. Tree officer decision.*

**Proposed: Cllr Taylor**

**Seconded. Cllr Herbert**

**Agreed by all.**

*Update on Westend Garage. Cllr Taylor reported his attendance at the planning committee.*

**152/17. Parish Office and Tourist Information Point (TIP).**

- a) Update on current position and lease. Ongoing.  
 b) Funding. To receive a report on funding avenues for the office and TIP and to agree to submit an expression of interest for the Leader Grant.

Cllr Baker is in the process of obtaining quotes for funding from the Leader Grant.

**Following a discussion, it was resolved to submit an expression of interest for the Leader Grant.**

**Proposed: Cllr Baker**

**Seconded: Cllr Frost**

**Agreed by all.**

**153/17. CBC Housing Needs Survey.** To discuss and agree whether there is a need for a new housing needs survey and to agree feedback on DPC's experience of the Saunders Field development, following receipt of the email from Ruth Newcombe, CBC. **Cllr Beeton.**

Following a discussion, it was agreed that there is no requirement for a housing needs survey at this current time. We will feed back on the experience of Saunders Field, following receipt of further information on the allocation.

The key feedback is that the Affordable Housing model allows for parish involvement, but because it was a Rural Exception Site, DPC were excluded from key stages.

#### **154/17. Local Services Fund**

To receive a report on the new Local Services Fund, and how it could be utilised by DPC. **Cllr Beeton.** Cllr Beeton reported that there is a new fund available from Essex, which will allow applications for either £10,000 in one year, or £15,000 over 3 years, which must be match funded, to enable groups to carry out work, such as hedge cutting, flailing and other improvements to their area. Following a discussion, it was agreed to register initial interest and bring firm proposals back to the next meeting.

#### **155/17. LHP**

- a) To receive an update on the existing LHP projects. **Clerk** The clerk reported that the two outstanding applications, Crown St VAS. And Crown St/Manningtree Rd footway, are with engineers for validation.
- b) To note a request from Cllr Brown for a bend sign on Long Road East, approaching East Lane/Bargate Lane, following a complaint from a resident. To discuss and agree whether to include this as an LHP project. **Cllr Follows/Clerk**

It was resolved to request a bend sign on East Lane.

**Proposed: Cllr Herbert**

**Seconded: Cllr Frost**

**Agreed by all.**

#### **156/17. Flower tubs**

- a) To approve a budget of £400 for the flower tubs winter planting and begin planting.
- b) To agree the management of the tubs throughout winter.

Following a discussion, it was resolved to approve a budget of £400 for planting, and to delegate the arrangements to the Clerk, to appoint a paid waterer, as appropriate, throughout the winter.

**Proposed: Cllr Baker**

**Seconded: Cllr Follows**

**Agreed by all**

#### **157/17 Essex Mobile Libraries consultation.**

To note the consultation which can be found at [www.librariesconsultation.essex.gov.uk](http://www.librariesconsultation.essex.gov.uk) ends on 6<sup>th</sup> November. To consider whether a parish council response is required. Councillors to respond individually and to seek further details from ECC regarding local usage.

#### **158/17. Essex Highways consultation.**

To formulate a response to the Essex Highways Stakeholder Survey. Survey completed and to be submitted by the clerk.

#### **159/17. Correspondence**

Art Group exhibition invitation.

The Playing Field has been accredited a major award in the Best Kept Playing Field. Chris Clark, Brian Hindley and Iris Hindley will be attending the presentation on 19<sup>th</sup> October.

**160/17. Local Crime Report.** The Assn.-Clerk reported: There was a house burglary in Coggershall Road. Entry was by forcing a side window. Items were stolen. Criminal damage was committed in Parsons Field, to a door and gate. A spare wheel was stolen from a Land Rover in Long Road West. Residents are asked to keep an eye out for a white van the driver of which is believed to be taking photographs. The purpose is unknown.

#### **161/17. Matters of continuing reference.**

BT Cover water leak.

**162/17. Date and time of next meeting.** Monday 6th November 2017. 7.30pm Duchy Barn.

Cheques for payment were approved.

**Proposed: Cllr Herbert**

**Seconded: Cllr Frost**

