

**Dedham Parish Council**  
www.dedhamparishcouncil.org.uk



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Minutes of the Parish Council meeting held on Monday 7.30pm on 5 February 2018

**21.18 Apologies for absence.**

None

**22.18 Declaration of Interest.** Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

None

To note with sadness John Hill passed away on Sunday. John worked with the sports club, and was instrumental in the hard work on the playing field, resulting in the numerous wins in the Essex Playing Fields. Cllr.Beeton indicated she would write a letter of condolence and appreciation to John's wife.

**23.18 Minutes**

The minutes of the meeting held on Monday 8<sup>th</sup> January 2018 were accepted as a correct record and duly signed by the chair.

**24.18 Update on items from last meeting. Not reported separately.**

- **Sports Club Refurbishment.** Cllr Baker. No further raising additional funds. Looking a reconfiguring the layout.
- **Tennis Footpath.** Cllr Baker. They will be attending on the April meeting.
- **Discharge into Ditch, Coles Oak Lane** Clerk. To speak tomorrow. Has been dug out, but not resolved the issue.
- **Leaping Horse Bridge.** Cllr Beeton has written to Simon Amstutz (move to MCR)
- **Conditions of The Drift.** Cllr Beeton and Cllr Follows have met with the Co-op, who have written to all their suppliers stating they should turn around in the drift. Co-op are willing to make a contribute to the short-term repair.  
Cllr Smith- resurfacing. Removed, planed and chipped.  
2 issues- muddy edges  
Puddles immediately after the barrier.  
Potholes in the bottom end of the Drift.  
Cllr Smith to put together a proposal for temporary repairs.  
Report potholes at the Drift
  
- **E- Mail changes.** Cllr Taylor Outstanding JH, SB. AF having issues with attachments
- **Barrier replacement (sports club end) & Bin Repair.** Asst. Clerk  
They have been completed. Awaiting invoice. DPC to keep a record of who the holders are.

## 25.18 Have Your Say.

Report from Ward Councillor Cllr Chapman.

Report from County Councillor Cllr Anne Brown.

Little Thatch. Flooding. Reported on under correspondence. Clerk to report, and agenda item next month.

### 2/18 Speakers

1) Youth Club- Annual report and donation request.

Miranda gave a report on the current funding situation, reporting that they were in a healthy position due to excellent fundraising and generous donations. To retain the secure position and to be able to extend their activities, the youth club would like to request a donation in the current year. Currently 54 young people on the books.

2) Rev Antony Wilson- churchyard donation request

Rev. Wilson reported a significant shortfall in upkeep against revenue. There was a shortfall of £750 last year, £800 in 2005. Dedham Church would like to request £2,500.00.

Councillors discussed the grant figures and made the following key points:

- This is a community 'site'.
- Friends of Dedham Church- Cannot pay for maintenance, in their constitution.
- The reduction in donations from DPC in the last few years was due to a lack of reserves when this council came in. The council funding position has now improved.
- This is likely to be an ongoing problem. Churchyard maintenance at Dedham Church is continually underfunded.

Rev Wilson pointed out that there will be a point where the churchyard will be full, and will be closed. DPC may have to identify and maintain a new parish churchyard. (approx. 25 years)

3) Manningtree Rail Users Association- donation request (TBC)

Derek Monnery. Chairman of the MRUA and Federation.

Derek Monnery explained the activities the MRUA undertake, which is to look after the rail users of Manningtree Station. This covers looking after the trains, timetables and acting as a pressure group for the passengers. They have annual running costs of approx £150.

Councillors discussed the request and made the following key points:

- In the DPC grant scheme, the project must support Dedham residents. It is very difficult to establish how many Dedham residents this benefits.
- DPC aided in securing a bus to Manningtree Station. The uptake has not been that good, and we may lose the service. Could the MRUA assist? He is in a position to influence timetables.

### 27.18 Accounts:

To receive and approve list of cheque payments – Clerk. See attached list.

**Proposed: Cllr Herbert**

**Seconded: Cllr Taylor**

**Agreed by all**

### 28.18 Planning Advisory Group – Cllr Taylor.

- a) To receive and agree recommendations on the following planning applications.

173349 Rookery Farm Coles Oak Lane, Alterations to existing threshing barn within domestic curtilage of main house for use as ancillary living/leisure space. Erection of open and enclosed garaging within associated landscaping works.

*Recommendation: No objection*

73351. Rookery Farm Coles Oak Lane, Listed Building consent. For above works.

*Recommendation: No objection*

173344. Dedham Vale Countryside Centre Duchy Barn, Temporary change of use for 6 months from community building to Class A1 Retail.

*Recommendation: No objection*

180086. The Mount, Birchwood Road, Single storey rear extension forming study side extension at first floor over existing attached garage/kitchen. Plus single storey bike bin store to front drive area.

*Recommendation: No objection.*

80108. Brannam Court, High Street, 1. Reduce the parapet wall to the western elevation to two courses above the current parapet gutter to prevent potential collapse. Re-bedding of the existing coping stones which will include, should it be required the repointing of the wall and chimneys.

*Recommendation: No objection*

180190. Beech House, Brook Street, Installation of pre-fabricated timber Summerhouse.

*Recommendation: No objection*

180214. The Millstream, Mill Lane, Application for removal of Condition 10 following grant of planning permission. 171943.

*Recommendation: Objection.* Dedham Parish Councils response to the original application is copied below and we see no reason to change this. "If this was approved then we would like to see a clause prohibiting use of any area of the outbuilding for commercial purposes or temporary/permanent accommodation."

*Bloom House. Same point as last time.*

**Proposed: Cllr Taylor**

**Agreed by all.**

Saunders Field, bin store. Built in the wrong location. Not permissive location. CBC won't collect from a bin store. However, where do they store their bins?

#### **29.18. Public Rights of Way- Service Level Agreement with Essex County Council**

- a) To note that no application was made under the Local services Fund for this project as the published timescales have been amended and would not be appropriate.
- b) To resolve to enter a SLA with ECC, for the maintenance of the Public Footpaths. This will be paid to DPC at 12p per meter (£1700.28 per the season). Actual costs to DPC will be higher.

**Proposed: Cllr Herbert**

**Seconded: Cllr Follows**

**Agreed by all**

**It is noted that Dedham Parish Council resume this service with some reluctance. The maintenance of the footpaths remains the responsibility of Essex County Council. However, the level of service demonstrated in this last year, is not only not to a standard Dedham residents and visitors have come to expect, but it simply did not allow adequate passage on most of the public rights of way, for most of the season. For this reason, DPC have agreed to manage the cutting schedule, including carrying out the additional cuts to provide adequate passage throughout the season.**

- c) To resolve to fund the additional cuts in line with 2015/16 and 2016/17 programme. Approx. costs circulated separately, due to the confidential nature, whilst quotes are being sought.

**Proposed: Cllr Herbert**

**Seconded: Cllr Follows**

**Agreed by all.**

**30.18. Parish Office and Tourist Information Point.**

- a) To receive an update on the current position. Lease has been signed, maintenance works has been completed. NB working on the refurbishments, and with Munnings re the TIP. Direct Debit has been set up with British Gas. Signage within the village to be investigated. CF managing the launch event. Concerns re tourism in Dedham. CF to contact Pam Donnelly and Nigel Chapman.
- b) To resolve to budget £250 for refreshments for the opening ceremony.

**Proposed: Cllr Frost**

**Seconded: Cllr Herbert**

**Agreed by all**

**31.18. Digger hire for mound removal- play area.**

To resolve to hire a digger for the removal of the mound and associated work on the playing field at a cost of £70. Handyperson to carry out the work.

**Proposed: Cllr Follows**

**Seconded: Cllr Taylor**

**Agreed by all**

**32.18. Lighting Working Group**

To note a meeting will be arranged shortly. To resolve to appoint an additional councillor to the existing membership- Cllr Beeton, Cllr Follows, Cllr Taylor, Cllr Frost and Asst-Clerk Brian Hindley.

It was resolved to appoint Cllr Millican to the working group. To set out the objectives, then invite other attendees to speak at meetings.

**Grants and Donations**

**33.18. Youth Club Donation**

To discuss the request from the Youth Club, and resolve to donate £3000.

Following a discussion, it was resolved to make a donation of £1500.00 as requested by the Youth Club.

**Amendment moved: Cllr Herbert**

**Seconded: Cllr Meakin**

**Agreed by all**

**34.18. Churchyard Maintenance Donation**

To discuss the request from Dedham Church, and resolve to donate £800

Following a discussion, it was resolved to make a donation of £1500

**Amendment moved: Cllr Herbert**

**Seconded: Cllr Beeton**

**7 in favour, 3 against. Carried**

**35.18. Manningtree Rail Users Association grant request.**

To discuss the grant request from the group, and discuss options

It was agreed to request that they complete the application form, and demonstrate the benefits to Dedham residents.

**36.18. Essex and Herts Air Ambulance request.**

To discuss the request from the organisation, and discuss options

Following a discussion it was resolved not to progress with this, as they wish to place a clothing recycling bank within the village, and no appropriate place can be identified.

**37.18. Local Crime Report. Asst Clerk.**

A burglary to a home was reported in Long Road West. Fly tipping in Box house lane was cleared by CBC.

**38.18. Correspondence.** Clerk.

Light Pollution issue- Parsons Field.

Drainage issue, Stratford Rd junction with High Street. Clerk to CFIF

**3.18. Matters of continuing reference.**

- **HGV's using village.**
- **Manningtree Road – Hole in hedge.**
- **PRoW Volunteer project.**
- **BT Open Reach manhole cover.**
- **Yellow lines. EC**

**40.18. Date of Next Meeting. Monday 05 March 2018.** To be held in Assembly Rooms, in Reading room.

Closed session in accordance with the Public Bodies (admission to meetings) Act 1960

**41.18. Additional Tree Work.** To receive quotes for recommended tree work and recommend contractor.

**Proposed to appoint Dedham Vale Tree Surgery.**

**Proposed: Cllr Follows**

**Seconded: Cllr Baker**

**Agreed by all**

Emma Cansdale

Clerk to Dedham Parish Council