



Dedham Parish Council

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Minutes of the Parish Council meeting in the Duchy Barn on Monday 6th February 2017

20/17. Apologies for absence.

Cllr Meakin

21/17. Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Clark- non-pecuniary interest, Chairman of Dedham Sports Club

Cllr Baker- non-pecuniary interest, Monks Lane resident. Item 29/17

Cllr Taylor- non-pecuniary interest, Monks Lane resident. Item 29/17

22/17. Minutes

The minutes of the meeting held on Monday 9th January 2017 were accepted as a correct record and duly signed by the chair.

23/17. Update on items from last meeting. Not reported separately.

- Lighting Duchy Barn – The clerk reported that the lights on the side of the Duchy Barn shed, which were not functioning correctly, have been repaired. The light in the end of the Duchy Barn shed has been replaced with a much softer light. Thanks to Cllr Clark for arranging and also to S Jackson. The chairman advised she would use her chair's allowance to make a gratuitous payment of £25.00 to S Jackson, for his assistance, with appreciation from DPC.
- Training sessions – To confirm the training session for clerks and councillors is on 15th February @10am in the Duchy Barn.
- Parsons Field play area. James Ryan, CBC planning officer, is investigation the planning possibilities for turning the area into a car park.
- Tennis Club footpath & lease. Cllr Baker reported that the TC committee have had feedback on the lease and she will be meeting with the secretary to discuss.
- Barrier and Fence repair. – Alison O'Reilly will be commencing work on the barrier and fence in due course.
- Manningtree Road Speed limit - The Clerk reported that the application for the relocation of the speed limit extent has gone to ECC Local Highways Panel (LHP)
- Sports Club refurbishment. Cllr Clark. Unfortunately, the Football Foundation were not happy with the application as it stands. Alterations have been discussed, and a feasibility study will be carried out. Revised proposals will be put to the Football Foundation in due course.

24/17. Have your say

Report from Cllr Nigel Chapman. (not present)

Report from Cllr Anne Brown. (not present)

25/17. Accounts.

- a) The cheques for payment were approved. Total value £362.99, Standing order £471.68**

Proposed: Cllr Taylor

Agreed by all

26/17. Planning Advisory Group – Cllr Kevin Taylor.

Recommendations were made on the following planning applications:-

170049. Hill House, Birchwood Road, Installation of in ground residential swimming pool 11m X 5m.

Recommendation: No objection

170038. Bailey House Brook Street. Proposed demolition of existing porch, conservatory and garage, to be replaced with enlarged porch, orangery and single storey gym/store. Plus two storey rear extension forming bedroom and enlarged playroom.

Recommendation: No objection.

Proposed: Cllr Taylor

Agreed by all

- b) Saunders Field.

Regarding allocation of the properties, Cllr Beeton reported that Fiona Cass CBC has confirmed that all except one of the 2 bedroom properties were filled with applicants with a Dedham Connection, and the remaining 2 bedroom property was filled with the highest need applicant, after all local connection applicants were exhausted. Dedham Parish Council remain very disappointed with Chelmer Housing regarding their lack of communication. This is still being followed up.

27/17. Dedham Youth Club – Cllr Taylor.

Mark Dempsey, Chairman of the Dedham Youth Club presented a report on developments with the youth club, future plans and sought support from the parish council.

Mr Dempsey explained that with the changes (detailed in Cllr Taylor's report in January 2017 minutes) taking place at Dedham youth club, with the church no longer funding the youth worker, there is a shortfall in funding. He explained that the youth worker would become an employee of the YMCA under TUPE transfer; however, £5,000 was required per annum for this to work. DYC are seeking some financial support so the youth club can continue.

Councillors asked if DYC were investigated other funding. Mr Dempsey responded that they were, however it is difficult to find grant funding for running costs

Councillors also asked how the youth club was promoted. Mr Dempsey replied primarily through peers and on the Parish Council website, however, they are setting up a Facebook page.

Cllr Beeton suggested that if DPC were to support DYC with a financial contribution. Certain caveats may be applied, such as:

- 1) behaviour must be acceptable.
- 2) DPC might appreciate some support from Dedham's younger residents and perhaps participate in appropriate parish activities.

It was agreed that a working group consisting of Cllrs. Taylor, Clark and Meakin would look at the options for DPC to support DYC and bring back proposals to the March meeting. It was also suggested that should DPC financially support DPC it would like to receive an annual report from them.

DPC expressed disappointment that the church was no longer willing to support the youth club.

28/17. Environmental and Flood Forum. Cllr Beeton

- a) To confirm the event will be held on 16th February with a drop in session at 3-5.30, and a formal presentation starting at 6.30pm.

Cllr Baker will do a press release and Cllr Beeton will formally invite Langham Parish Council

- b) A printing budget of £40 was agreed for advertising and leaflets.

Proposed: Cllr Baker

Agreed by all

29/17. Monks Lane Byway. Cllrs Taylor & Baker.

To receive a report from councillors:

Cllr Baker reported that following the ongoing problem with 'green-laners' byway on Monks Lane she met with Cllr. Taylor, County Councillor Anne Brown and ECC PROW officer Jim Bartley to discuss options.

ECC would not turn the byway into a bridleway, however, could undertake the following
It was resolved to request Essex County Council undertake the following actions:

- 1) To impose an eighteen-month temporary closure of the byway.
- 2) To follow this with a permanent winter closure order.
- 3) To rebuild the bridge at the northern end of the lane in 'heritage' style using suitable bricks.

Proposed: Cllr Herbert

Agreed by all

Clerk to send the request to Cllr Anne Brown and Jim Bartley.

30/17. Parish Paths Partnership SLA. – Cllr Follows.

Cllr Beeton gave a report on the present position of the SLA with ECC.

To note:

- an approach has been made to ECC to increase their contribution, which has been refused.
- receipt of 3 applications for grass cutting, the minimum of which is priced at 30p per metre
- the cost for servicing the contract at the above rate would be £7503.40, leaving a deficit for DPC of £5853.12, after ECC's agreed contribution of £1700.28
- that an approach has been made to Cllr Brown to accept her offer for a meeting with the portfolio holder at ECC to establish the potential for additional funding from them.

Following a discussion, it was resolved to

- 1) request Essex Council Council increase their contribution to one third of the total figure
- 2) increase the Dedham Parish Council contribution to one third of the figure.
- 3) to seek grant funding for the final third from Colchester Borough Council and other organisations who have an interest particularly in tourism in Dedham.

Proposed: Cllr Beeton
Agreed by all

It was also suggested that DPC ask Ringway Jacobs to quote or offer to pay ECC 12p/m for the additional cuts.

31/17. Village Lighting – Working Party. Cllr Beeton.

Cllr Beeton reported that she and Cllr.Follows have been gathering information and will call a meeting in due course.

32/17. Website – Update Cllr Kevin Taylor.

Cllr Taylor reported that the new website is getting increased hits. Training on site administration is available at Essex, and the clerks will attend this. John Goldsbrough is still looking at email address suppliers. 1and1 are willing to host email addresses at a cost of £10 per year, and £2.00 per month.

33/17. Holly hedge.

It was resolved to have the holly hedge next to the play area cut, at a cost of £110.00

Proposed: Cllr Frost.
Agreed by all

Other hedge issues were raised, including Brook Street, Coggeshall Road and Shoebridge Hill. The clerk will bring back quotes to have the Brook Street hedge cut, to the March meeting.

34/17. Village Maintenance job list**

It was resolved to approve the attached list of jobs for the handyperson to carry out in the next month, or as planned by the chair of the ESI group and the clerk. (Min 8 hours- max 15 hrs per month)

Proposed: Cllr Baker
Agreed by all

35/17. Request for additional funding for the maintenance of the churchyard.

It was resolve to increase the annual funding for the maintenance of the churchyard to £350.00 for 2017/18. The clerk will advise Rev Wilson that there is only a small increase as the budget has been set for the year.

Proposed: Cllr Herbert
Agreed by all

36/17. Local Crime – Asst Clerk.

Storeroom broken into
Vehicle stolen in Crown Street.
Bicycle stolen on Mill Lane
Graffiti on a house on Parsons Field.

37/17. Correspondence.

- Dedham Education Fund- to note DPC have been advised that their representative is Jason Skelton.
- Cllr Beeton has been asked to attend a meeting with Dedham Church to discuss the wall and horse chestnut tree. Cllr Beeton reported that she would also like ECC Highways in attendance. Cllr Baker suggested the Colchester conservation planner ought to also be in attendance.
- Cllr. Taylor reported receipt of a letter (attached) from Essex Superfast Broadband programme concerning a consultation process for residents in some postcodes in Dedham who were not included in the HS rollout. The position for remaining

residents not included in the scheme was more complex and required further investigation.

38/17. Matters of Continuing Reference.

Business rates- in April business rates are being re-evaluated. There is likely to be a big impact on Dedham businesses. Jason Granger, CBC, is involved in the re-evaluation process and has offered to come to talk to DPC about the implications and the impact of raising the rates.

It was agreed in principle to hold a meeting in March with Jason Granger and the businesses. A formal proposal will be made at the March meeting.

39/17. Date and time of next meeting:- Monday 6 March 7.30pm Duchy Barn

** Documents available from the Clerk

Dated 06 March 2017.

Signed.....