



Dedham Parish Council
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Minutes of the Parish Council meeting held on Monday 04th December 2017

Attendance: Cllr Sheila Beeton (chair), Cllr Nicola Baker (vice-chair), Cllr Ann Follows, Cllr Christine Frost, Cllr Kevin Taylor, Cllr Jane Meakin.

Clerk: Emma Cansdale, Asst-Clerk: Brian Hindley

17.178 Apologies for absence.

Cllr Jeffrey Herbert.

17.179 Declaration of Interest. Councillors to declare any disclosable pecuniary interests, other pecuniary interests, and non-pecuniary interests not already declared.

Cllr Frost: Non-pecuniary interest, item 17.189 Lime tree opposite Ryton.

17.180 Minutes

The minutes of Monday 06th November 2017 were accepted as a correct record and duly signed by the chair.

17.181 Update on items from last meeting. Not reported separately.

- **Sports Club Refurbishment-** Cllr Baker reported that DPC are waiting for the Football Foundation to meet in January to decide on the grant. They have asked for 10 years on the lease, we only have 8 remaining.
- **Hedges & Ditches.** Letters continue to go out. There is a problem with the ditch **Coles Oak Lane**. A septic tank discharge into the ditch. EC to contact the Environment Agency.
- **Tennis Footpath.** The Tennis Club are considering alternative materials.
- **Car Park Notice Board.** Now complete.
- **PRoW – Volunteer Project.**
- **Mill Lane light issue.** Mill Lane car park lights have been attended by A and J Lighting. The hedge is covering one of the lights. EC to write to householder.
- **Colchester Rd siding.** Leaves on Grove Hill need sweeping. EC to contract CBC.
- Footway going from High Street by Fountain House, on to Brook Street is in very poor condition. EC to report to ECC and to email Cllr Anne Brown.

17.182 Accounts.

To receive and approve list of cheque payments – Clerk – see attached list. Total payments £

Proposed: Cllr Baker

Seconded: Cllr Frost

Agreed by all

17.183 Have Your Say.

Report from Ward Cllr Nigel Chapman.

Cllr Chapman reported that the three councillors agreed the Locality Fund application for the parish office. This now has to go to Colchester Borough Council for final approval.

Report from County Cllr Ann Brown.

Cllr Brown reported concerns about the footpath at Leaping Horse Bridge This is very bad again, much like it was before. Cllr Beeton/Cllr Chapman will pick this up with Simon Amstutz, of the Stour Valley Project.

Managed to get a mini bus to take the student from Long Road East, to Manningtree School

A resident reported that there are patches where the yellow lines on Manningtree Road are rubbing off. This will be taken to the upcoming NEPP meeting.

The resident also reported that people are parking on the double yellow lines. Cllrs will again raise the idea of a dedicated parking enforcement officer, paid for by DPC, with NEPP

A resident raised the issues of HGV's using the village. Concerns that despite a ban on HGV's through the village, farm vehicle speed through. The clerk will investigate the legalities.

A resident asked if the hole in the hedge diagonally opposite Manningtree Road can be filled, to stop people using it as a dangerous short cut onto the playing field.

17.184 Planning Advisory Group.- Cllr Taylor.

172650. Barn Cottage, Long Road West, Single storey rear extension forming garden/living room following demolition of existing extension. Plus insertion of new side window at first floor and modification of existing rear first floor window.

Recommendation: Already been approved.

172895. Dedham Mill, Mill Lane. Lift crowns of 3 x Ash trees and 1 x Willow. Fell 1 x Ash to ground level. Crown lift to 4 x Ash trees. Crown lift to 2 x Willow trees. Crown lift to 4 x Ash trees. Reduce large bough on Poplar. Reduce Holm Oak by 20% overall. Lift crown.

Recommendation: Do not generally comment

172894. 12 Cooper's Lane, Application to discharge conditions 3 and 5 of planning permission 146373.

No comment required

172924. 13 Saunders Field. New single storey pitched roof extension to rear elevation.

Recommendation: No objection.

Barratts Farm- East Lane. Menage was built some time ago, which we had no objection to. There was a condition put on it saying no outdoor lighting should be installed. It was, CBC were informed, and told them to remove it. They are now applying for low level (height) lighting from 6am-7pm, 30W.

Recommendation: Objection.

Proposed: Cllr Taylor

Seconded: Cllr Baker

Agreed by all.

Raise missing items at the next planning meeting, and clerks forum.

17.185 Local Services Fund

In the light of further guidance circulated by the Chairman of the EALC, John Gilli-Ross, it was agreed to reconsider our application to the fund, as it was made clear that any application, was an expression of commitment to continue the work initially funded by the grant after the 3-year funding period.

Although an expression of interest had been submitted, it had been agreed by consultation with councillors not to progress the final application given the assurance that this could still be considered at our January Meeting to meet another published deadline in March, with an application date in February.

To consider whether it is appropriate for DPC to progress a formal application in light of the above information.

Cllr Brown reported that she is meeting with David Finch tomorrow, and will raise issues such as inadequate info on the application form for proper evaluation and lack of guidance on the purposes for which the fund should be used.

Agreed to postpone until January meeting.

We need to be clear about expectations after the 3 years.

17.186 Parish Office & Tourist Information Point. Cllr Beeton/ Cllr Baker

a) To report on the current status of grant funding for the Parish Office/Tourist Information Point, and possible changes in financial provision.

Time scales are not going to work with the Leader Grant. May be able to kit out the TIP element using the Leader Grant

b) To consider and approve funding from DPC for essential lighting and electrical infrastructure at a cost of approx. £1000, or for complete works at £2,438 (ex VAT)

Previously agreed to fund the running costs, and 50% of the refit. Lighting was not included in the original costings.

Following a discussion, it was resolved to fund the full lighting work at a cost of £2,438.00.

Proposed: Cllr Beeton

Seconded: Cllr Follows,

Agreed by all, except 1 abstention.

A local business offered to make a contribution, funding the difference to facilitate the full application.

c) To consider and approve funding the signage both inside and outside the Centre to a maximum cost of £402.14, subject to a second quote.

Cllr Baker moved an amendment to agree the signage up to £402.14, after receiving additional quotes

Proposed: Cllr Baker

Seconded: Cllr Frost

Agreed by all

17.187 Draft Health & Safety Checklist. A draft copy of the checklist to be considered by Councillors: Circulated. It was agreed to adopt the document. Asst. Clerk Brian Hindley was appointed as Health and safety Officer.

17.188 Email changes. Update Cllr Kevin Taylor. AF, SB, JM not working yet.

17.189 Common Lime (by tennis courts) Cllr Beeton

Following the advised removal of the ivy, further issues were discovered.

a) To resolve to have Hallwood Associates reinspect at a cost of £80.00.

Following a discussion, it was resolved to appoint Hallwood associates to look at Tree 500 and 501.

Proposed: Cllr Taylor

Seconded: Cllr Follows

Agreed by all

17.190 Local crime report- asst-clerk.

Shell Garage, Birchwood. Made off without payment.

Internet HMRC scams are currently in circulation.

17.191 Correspondence.

Art Group have requested ideas for where to display their work. Cllr Frost to liaise.

CBC have reported DPC are now free to co-opt.

There has been an accident reported to the clerk, regarding a resident falling over a flower tub in the High street and breaking their wrist, allegedly due to the lack of illumination.

Cllr Beeton reported that there had been no progress on the village lighting project awaiting the outcome of policy review between CBC and DVS relating to the pursuing of a Dark skies policy. It was however now proposed to progress the group after Christmas. The incident has been noted, and will be investigated.

Cllr Taylor reported that some residents were concerned about the PC spending £20,000 on 'investigating' street lighting. This is not actually the case. £20,000 has been budgeted for the project as a whole.

Littering. Can DPC arrange a litter pick day?

There is a commercial bootcamp business being run on the field. Should we investigate?

People are still parking in the High Street all day. Parking enforcement to be dealt with at the NEPP meeting.

The telephone box at the end of forge Street has not been taken away yet. Can we do anything about it?

17.192 Matters of continuing reference: BT manhole

17.193 Date and time of next meeting: Monday 08 January 2018.
Meeting closed at 20.50

*The meeting will close, and an informal session will be held inviting residents who wish to become councillors to discuss the role of the Parish Council and what is involved.
Mince pies and wine served. All welcome!*

Merry Christmas