

Minutes of the meeting of Dedham Parish Council held on Monday 5th February 2024 at 6:30pm at the Duchy Barn.

<u>Present:</u> Cllr Jonathan Smith (Chairman), Cllr Stephen Mole (Vice-Chairman), Cllr Paul Harrison,

Cllr Sheila Beeton, Cllr Sandra Williams, Cllr Douglas Bourn, Cllr Gill Neville, CCC Thomas Rowe & the Clerk, Mr G. Walkingshaw and 19 members of the public.

23/167 Welcome and apologies for absence Chairman Jonathan Smith recorded the resignation of Cllr Richard Thorkildsen and thanked him for all his efforts and hard work on behalf of the Parish Council. Apologies for absence were received from EDC Lewis Barber.

23/168 Declaration of Members interests None

23/169 Public Open Forum (Maximum 15 minutes)

A resident informed the meeting that they were concerned with plans to introduce 11 parking bays in Dedham. Cllr Jonathan Smith informed the meeting that the Parish Council had not been consulted or were even aware of any plans in regards to parking bays in Dedham until it appeared in the press. (Colchester Gazette)

A resident informed the meeting that these "proposed" parking bays could reduce the footfall of people using services in Dedham.

Cllr Sheila Beeton suggested the Parish Council should complain to NEPP about the lack of consultation. Cllr Gill Neville informed the meeting that she would put something together on this. Cllr Jonathan Smith said the Parish Council needs to have a meeting to discuss this further.

A resident enquired about the consultation document being put together in regards to the Royal Square. Cllr Jonathan Smith informed the meeting that the document had only just been sent to the Parish Council and would require being looked at by the Parish Council in advance of any findings being released to members of the public.

23/170 To approve the minutes of the last meeting (8th January 2024)

The minutes of the last meeting were approved with one small amendment from Cllr Sheila Beeton who requested the addition of "both on this issue and other planning issues" added after the word response under item 23/151

Proposed: Cllr Jonathan Smith Seconded: Cllr Steve Mole Agreed by all

23/171 Norwich to Tilbury National Grid Scheme Guest Speaker: James Ryan (NSIP Project Manager)

James Ryan introduced himself to the Parish council and members of the public. He informed the meeting that he was here to support local residents. He did explain that a DCO (Development Consent Order) would be issued by the developers and the final decision on this would be from the Secretary of State. The developers would put together the DCO, which normally is 100 pages plus. The application is currently in the pre-app stage and an environmental report would be produced by the developers. This would allow people 10

weeks to respond to the document. James will be writing a report on behalf of Colchester City Council as a response to this document and wanted to make sure there were no points raised by residents that he may have missed. The DCO was likely to be submitted in March 2025. Cllr Jonathan Smith suggested that a co-ordinated response was required.

CCC Thomas Rowe joined the meeting at 7.03 p.m.

23/172 Visitors Report (ECC Lewis Barber)

CCC Thomas Rowe mentioned that the uptake for the waste scheme was 22%.

23/173 **Clerk's Report** None

23/174 Group 1 - Finance, Standards and Procedures Report

To approve payments in accorda	ance with the B	Budget
Payments for February 2024		
Parish Clerk Salary		£583.80
HMRC		£143.40
Mileage Expenses		£21.60
Parish Council Warden		£791.60
Moser Groundcare		£120.00
Duchy Barn Hire		£80.00
Hospitality		£12.48
LMC Media Management		£260.00
DM Payroll		<u>£130.00</u>
	Total	<u>£2,142.88</u>

Proposed: Cllr Jonathan Smith

Seconded: Cllr Steve Mole

Agreed by all

23/175 Group 2 – Infrastructure & Asset Management

Cllr Steve Mole informed the meeting of issues on Grove Hill and that it was almost impassable for pedestrians to walk on. CCC Thomas Rowe informed the meeting that he would take this on board and deal with. It was suggested that a road sweeper would be able to clear the leaves that are currently contributing to increased flooding in that area. CCC Thomas Rowe informed the meeting that he would try to arrange for a road sweeper for this area.

Cllr Douglas Bourne has met with the organisers of the Friendly Benches. He would like to put something in the Parish Magazine and on Dedham Notes to see what interest in the Friendly Benches there would be.

The contract from Colchester City Council in regards to emptying the bins in 2024/2025 had been received and was £2,075.70 (increased from £1,942.50 for 2023/2024).

Cllr Steve Mole proposed to accept the new contract for 2024/2025.

Proposed Cllr Steve Mole Seconded: Cllr Sheila Beeton

Agreed by all

Cllr Steve Mole proposed to accept the cost for three tree guards that would come from a local supplier.

Proposed Cllr Steve Mole Seconded: Cllr Sheila Beeton Cllr Douglas Bourn informed the meeting of a request by a health group to use the Recreation Ground for a "yoga" type activity. It would be for 15/20 people and would require no set up or equipment and would be on a weekly basis. Proposed: Cllr Douglas Bourn Seconded: Cllr Steve Mole

23/176 Group 3 – Community Relations

Cllr Douglas Bourn reported that the sustainability leaflet and poster was in the final stages. It will be printed and then would go out with the Parish Magazine. Cllr Douglas Bourn would then do a series of short articles for the magazine.

Cllr Sandra Williams informed the meeting that this year's Business Breakfast would be on Wednesday March 13th with guests arriving at 9.00 a.m. for a 9.30 a.m. start and it would finish around 11.15 a.m.

It would consist of a maximum of 24 people and the cost would be £14 per head food and drinks. The budget for this had been set at £370.00. An agenda for the Business Breakfast would be sent out in advance to those attending and the Parish Clerk was actioned to look for the letters from the previous year. The event will take place in the Marlborough, Dedham.

The Parish Council recorded that a meeting had taken place with AONB & the River Trust in regards to issues along the river in summertime. Cllr Gill Neville will post pictures of the river on Dedham Notes and will report any issues on the same social media outlet.

23/177 Group 4 - Planning

Planning report recommendations on planning applications listed below:

Call for sites meeting on 12th February 2024. Will be end of March before we know the process involved. They will send full details to all areas prior to this.

177.1 Applications for discussion at meeting

240022 - The Munnings Art Museum, Castle House, Castle Hill, Dedham – proposed erection of timber garden room to match existing style, reusing original material where possible following demolition of existing dilapidated room. (listed building) Recommendation: Support proposal Comments: Support proposal Agreed by all

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232915 – 5 Forge Street, Dedham – single storey rear extension for kitchen and utility room. Single storey side porch. Loft conversion with two dormer windows to rear and two roof Velux windows to front.
Recommendation: No Comment
Comments: No Comment
Agreed by all

- 177.2 Planning Applications Observations conveyed under delegated authority since last meeting
- 177.3 Planning Applications Decisions received since last meeting
 232285 11 Forge Street, Dedham, CO7 6AR single storey rear extension & loft conversion
 Decision: Approve Conditional

232226 – Braemar, Crown Street, Dedham – single storey rear extension and new garage/workshop to replace existing. Decision: Approve Conditional

232313 - Great House, High Street, Dedham – proposed cart lodge (following demolition of existing cart lodge). (Revised Description).
 Decision: Approve Conditional

- 177.4 **Royal Square Update** An independent report by Plumb Associates has just been received. This now needs to be reviewed by the planning group with recommendations coming forward at the next meeting .
- 177.5 **Petalo Lodge** As previously stated this has been called in by Cllr Thomas Rowe and Karen Syrett. Cllr Rowe has also raised the issue of flooding due to potentially inad-equate drainage .

It was reported that residents along the road are fearful of the dogs being kept in new kennels, which are potentially being used for commercial purposes. Some are unwilling to walk on the local footpaths due to fear of them escaping and they find it very intimidating.

It was questioned whether residents had raised this with the police and stated that any incidents of antisocial behaviour should be reported to the police and the council .

Nothing to report 23/179 **Group 6 – Personnel Committee** Nothing to report Cllr Sheila Beeton requested that this not be included in every agenda and only added when required. Agreed by all. 23/180 **Councillor Vacancies** Cllr Jonathan Smith explained that with the Parish Council elections in May, we are unable to co-opt until that time. The Parish Clerk suggested that the Parish Council could put names forward in that time and that vacancies could be advertised on social media. The Parish Clerk was actioned to find out when the forms for standing at the May elections would be sent out to the Parish Council. 23/181 **Social Media Policy** To agree and adopt the social media policy. Seconded: Cllr Steve Mole Proposed: Cllr Paul Harrison Agreed by all Sustainable Dedham leaflet 23/182 Cllr Douglas Bourn reported that the sustainability leaflet and poster was in the final stages. It will be printed and then would go out with the Parish Magazine. Cllr Douglas Bourn would then do a series of short articles for the magazine.

Group 5 – Traffic & Highways

23/178

23/183	Training/Events 184.1 Reports on attended events None
	184.2 Nominations for new events None
23/185	Information Exchange/Items for next agenda None
23/186	To confirm date and time of next meeting Date of next meeting: Monday 4 th March 2024 at 6.30 p.m. Meeting finished at 8.08 p.m.